

Agenda

WCHA Safety/Training Committee Meeting

Date: Monday, January 22, 2024

Time: 11:00 a.m. – 12:00 p.m.

Laguna Room, Chula Vista Resort, Wi Dells

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Agenda
- 4) Approval of Minutes
- 5) Icebreaker – Tell your favorite Joke!
- 6) Review Safety and Training Committee Officers
 - a. Duane Jorgenson
 - b. Casey Beyersdorf
 - c. Brian Danielsen
 - d. Jon Edgren
 - e. Chris Bates
 - f. Tom Janke
 - g. Jon Knautz
 - h. Jon Hanz
- 7) Training Topic Suggestions:
 - a. Ag-Roads Improvement Program
 - b. Winter Readiness, What is it and how does it work?
 - c. Less than 20 foot bridges
 - d. Pesticide/herbicide
 - e. Flagger Training
 - f. MUTCD Updates
- 8) Spring Commissioner's Training
 - a. Location: Ideas? Three Bears Lodge, Warren: Holiday Inn, Stevens Point
 - b. Date:
 - c. Registration and hotel information will be posted :
 - d. Agenda Topics: List speakers or topics of discussion
 - i. Topic List
 1. Bellin Training Solutions, LLC. 920-851-5202
 - 2.
 - 3.
 - e. Moderators: Todd Avery – work through Professional Development Coordinator?
- 9) Task/Work Items

- a. Training Guide: Any suggested updates, comments, etc.?
- b. Frequently Asked Questions (FAQ) update/discussion

10) Next Item to address:

- a. Continue with FAQ List
- b.

11) Roundtable

12) Next Meeting Date:

Upcoming Safety and Training Committee Meeting is: A virtual invite will be sent out.

Our Challenge: Provide WCHA members with the following:

- a) The most up-to-date and timely resources available
 - b) Database of answers to "Frequently Asked Questions"
 - c) Recommendations of various items related to safe operations and safety for traveling public
- 2) Monitor all County Highway Department concerns and address training and safety related concerns on regular basis
 - 3) Study and determine all necessary training requirements for County Highway Departments
 - 4) Prepare outline and advisory method, by which County Highway Departments can obtain necessary, required training

Minutes

WCHA Safety/Training Committee Meeting

Date: June 28, 2023

Time: 1:00 p.m.

Virtual Zoom Meeting

<https://us02web.zoom.us/j/83084739839?pwd=QzI3aUs2S1UzMmpURkE3dGYxcVVMQT09>

Meeting ID: 830 8473 9839

Passcode: 478747

1) Call to Order

Chair Jorgenson called the meeting to order at 1:02 p.m.

2) Roll Call

Present: Casey Beyersdorf (Waupaca), Brian Danielsen (Washburn), Jon Knautz (Grant), Chris Bates (Pepin), Duane Jorgenson (Rock), John Hanz (Lincoln), Tom Janke (Fon du Lac) 1:31 p.m., Rob Krejci (St. Croix and WCHA Secretary)

Not Present: Jon Edgren

3) Approval of Agenda

4) Approval of Minutes

No minutes were approved at this meeting, to be approved at the next meeting

5) Fall Training Discussion

Discussion was primarily focused on the Fall 17-18 October training planned in Eau Claire. The date was moved around a bit to not conflict with a Tribal Conference, so the date isn't set 100% in stone as of now.

The S&T Committee is not agreeing to take on the responsibilities of the deputy director which has been coordinating the fall training (hotels, presenters, etc.) on behalf of the WCHA. Rather to continue with giving ideas for potential training topics. The S&T Committee doesn't have the capacity to take on the additional responsibilities of a full-time duty position. This is due to Gary Kennedy leaving. Motion by Duane and second by Brian D.

A recommendation was made using the Professional Development in Wausau as the next meeting, and not have the fall 2023 Eau Claire meeting. This would be until Gary Kennedy's position was filled to coordinate a lot of the conferences and meetings. Rob Krejci (WCHA secretary joined the meeting 1:28 p.m., stating the fall meeting would take place, Gary should be around long enough into September to get this coordinated. Jim Greisbach from the conference coordinating committee will get some updates from Gary before he leaves.) Discussion only.

6) Next Meeting Date: TBD

7) Adjourn

Duane J., 2nd by Brian at 1:45 p.m.

Our Challenge: Provide WCHA members with the following:

- a) The most up-to-date and timely resources available
 - b) Database of answers to "Frequently Asked Questions"
 - c) Recommendations of various items related to safe operations and safety for traveling public
- 2) Monitor all County Highway Department concerns and address training and safety related concerns on regular basis
 - 3) Study and determine all necessary training requirements for County Highway Departments
 - 4) Prepare outline and advisory method, by which County Highway Departments can obtain necessary, required training

Minutes

WCHA Safety/Training Committee Meeting

Date: June 5, 2023

Time: 11:00 – 12:00 a.m.

Laguna Room, Chula Vista Resort, Wisconsin Dells, WI

No Virtual Option

1) Call to Order

Chair Duane Jorgenson called the meeting to order at 11:01 a.m.

2) Roll Call

Present: Casey Beyersdorf (Waupaca), Brian Danielsen (Washburn), Jon Knautz (Grant), Chris Bates (Pepin), Jon Edgren (Ozaukee), Duane Jorgenson (Rock), John Hanz (Lincoln), also: Lucas Meddaugh-Portage County Highway

Not Present: Patrick Vander Sanden, Gary Kennedy

3) Approval of Agenda

Motion by Brian D., 2nd by John H.

4) Approval of Minutes

Motion by Brian D. 2nd by Jon E.

5) Icebreaker

Committee skipped around on discussions about budgets as they relate to LRIP Program, budgets within highway departments to include borrowing for projects, also about enterprise funds

6) FAQ's and Website Updates

Duane mentioned that his office secretary pulled a list of acronyms from WisDOT related documents to create a list with definitions. Several revisions to existing documents are being worked on for our FAQ list and WAMS ID description and what it means

7) Fall Training Topics

The fall training will be hosted in Eau Claire area, October 24 and 25th. More details will follow. Ideas for training topics included:

-Senate Bill 262 Discussion on open intoxicants in ATV's on roadways and local ordinances prohibiting those situations

-Roles and Responsibilities of WisDOT legmen such as: driveway permits, drainage issues, winter maintenance decisions etc...

-Inspections of structures less than 20 feet and roundtable on how counties are keeping this information and how they are inventoried and discussion of potential funding

8) Task/Work Items

- a. Frequently Asked Questions (FAQ) update/discussion
- b. Membership List Update

9) Next Meeting Date: Tentatively; August 16th at 1:00 p.m.

10) Roundtable

11) Adjourn

Tom J., 2nd by Brian D. at 11:50 a.m.

Our Challenge: Provide WCHA members with the following:

- a) The most up-to-date and timely resources available
 - b) Database of answers to "Frequently Asked Questions"
 - c) Recommendations of various items related to safe operations and safety for traveling public
- 2) Monitor all County Highway Department concerns and address training and safety related concerns on regular basis
 - 3) Study and determine all necessary training requirements for County Highway Departments
 - 4) Prepare outline and advisory method, by which County Highway Departments can obtain necessary, required training