**Machinery Management Committee Meeting**

 **Date:** Wednesday, November 8, 2023

 **Time:** 10:00 AM – 12:00 PM

 **Location:**Wisconsin Department of Transportation

 NC Region offices, Room 124

 1681 Second Avenue South, Wisconsin Rapids

**AGENDA**

**Item 1.** Call to Order – Chair Bill Kern at 10:02 AM

**Item 2.** Roll Call

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Yes | Matt Erickson | Ashland County |  | Yes | Josh Borden | Ozaukee County |
| No | Bob Platteter | Buffalo County |  | Yes | Josh Elder | Richland County |
| Yes | Brian Glaeser | Calumet County |  | No | Todd Rehnelt | St. Croix County |
| retired | Mike Swartz | Iron County |  | Yes | Kris Carlin | Waupaca County |
| Yes | Bill Kern, Chair | Jefferson County |  | Yes | Brian Freimark | Waushara County |
| retired | Keith Back  | La Crosse County |  | Yes | Matt Ternes | WisDOT |
| No | Heather Marheine | Lincoln County |  | Yes | John Marchewka | WisDOT |
| Yes | Michelle Uitenbroek | Outagamie County |  |  |  |  |
|  |  |  |  |  |  |  |

**WisDOT Guests:**

|  |  |  |
| --- | --- | --- |
| Yes | Rae Hamilton | WisDOT |
| Yes | Cassey Lynch | WisDOT |
| Yes | Dave Stertz | WisDOT |
| Yes | Kassandra Walbrun | WisDOT |
| Yes | John Wilson | WisDOT |

**Item 3.** Approval of Minutes – June 5, 2023.

Motion to approve minutes by J. Borden, seconded by M. Erickson. Approved.

**Item 4.** Approval of Agenda - No additional items added to agenda.

**Item 5.** Committee Action and Discussion Items

1. Discuss 2024 MMC In Person Meeting Dates
	* WCHA Winter Road School Jan. 22-24, 2024
	* WCHA Summer Road School June 2 or 3, 2024
	* First week in November 2024, in Wisconsin Rapids DOT Region Office (Rate setting meeting)
	* Virtual as needed, for all added dates.

**Item 6.** WisDOT Action and Discussion Items

1. Discussion of Possible Changes to Description of Equipment Class Code 428

Rae Hamilton, WisDOT introduced that class code 428 was not changed with other 420-426 class codes. Outagamie County has requested changes. Committee will examine this further.

1. Set Rate Locally for Racine Sea Snake Camera

R. Hamilton reviewed Racine County’s request to set rate locally for a camera. Many WisDOT Region offices have these cameras for use by counties. Motion by B. Kern, seconded Glaseser. Approved.

1. Request to reclassify unit 396, class code 925 as class code 640 pre-wet brine. *(See document for photos/discussion.)* (Bayfield County/Hamilton)
2. Review of 3rd Quarter Survey Results

Cassey Lynch, WisDOT presented survey results. Several counties were delayed in submission of their results to WisDOT.

1. Review and approval of 2024 Classified Equipment Rates (HMM 02-25-50 & 02-25-60) (Lynch)

Cassey Lynch provided overview of all schedules for Standard and Composite Rates including Schedules A-G. Adjustment to class 714 was recommended by committee. More discussion in January 2024 for equipment class codes review effort for 2024 and depreciation/life cycle discussion.

Motion to approve standard rates with changes to class 714 by B. Glaeser, seconded by B. Freimark. Approved.

1. Review and approval of 2024 Non-Standard Equipment Rates (HMM 02-25-55)

C. Lynch provided an overview of non-standard equipment rates. Set rate locally is for the single pieces of equipment. Motion by B. Kern to approve non-standard equipment rates. Seconded by B. Freimark. Approved.

1. Review and approval Winter Readiness Rates (HMM 02-20-70) (Lynch)

C. Lynch provided a brief overview of the rates, which will pay out in January 2024. Motion to approve by M. Erickson, seconded by J. Elder. Approved

**Item 7.**  Adjourn. Motion by J. Elder to adjourn, seconded by M. Erickson. Approved.